



Conway Township Planning Commission Meeting Minutes
 Monday, January 8th, 2024 | 7:00pm EST
 Conway Township Hall | 8015 N. Fowlerville Road, Fowlerville, MI 48836

Agenda	Items Discussed	Actions to be Taken
Attendees	PC Members Present: George Pushies - Ex-Officio, Mike Brown, Mike Stock, Lucas Curd- Chair, and Kayla Poissant- Secretary (1 open position) Absent- Shawn Morrison Zoning Administrator – Becky Dockery Livingston County Planning Commissioner: Dennis Bowdoin Township Attorney: Michael D. Homier	None
Call to Order/Pledge	Chair, L. Curd called the Conway Township Planning Commission meeting to order at 7:00pm and led the Pledge of Allegiance.	None
Approval of Agenda	Motion to accept the meeting agenda for January 8th, 2024. Motion by M. Brown. Support M. Stock. Motion Approved.	Motion Approved
Approval of Minutes	Motion to accept meeting minutes from December 11th, 2023. Motion by L. Curd. Support by M. Brown. Motion Approved.	Motion Approved
Approval of Annual Report 2023	Motion to accept the 2023 Annual Report as amended. Motion by L. Curd. Support by G. Pushies. Motion Approved.	Motion Approved
1st Call to the Public	Steve Smith- Robb Rd.- Thanked Becky Dockery for looking up a section for him regarding current ordinances. Stated he would speak more on the proposed ordinance during the Public Hearing section.	None
Communications	a. Zoning Administrator Report: B. Dockery stated that there were two permits last month (one for covered porch and one wavier for electrical). She also mentioned setting future PC Meeting dates and times at the meeting. L. Curd replied that it is on the agenda. b. Board Ex-Officio Report: None	None

	<p>b. Livingston County Planning Commission Report: D. Bowdoin mentioned a few upcoming trainings. One is a webinar and one is in person. (Details have been provided)</p>	None
<p>Public Hearing on Proposed WES Overlay District and Replacement of Existing Section 6.24</p>	<p>Motion to open the Public Hearing on Proposed WES Overlay District and Replacement of Existing Section 6.24 at 7:07pm. Motion by L. Curd. Support by G. Pushies. Motion Approved.</p> <p>Steve Smith- He stated that the Township already has height limitations around the airport in section 6.23. It is a 200 ft height limit within 2 miles of the airport. He would like to see the height clarified and corrected so that it remains consistent throughout the ordinances.</p> <p>Mr. Homier was asked to comment, and was looking into the map that went with that ordinance. K. Poissant was able to find a clearer map of the section in question and gave it to Mr. Homier. He stated that he believed that based on the map the ordinance would not affect the overly district. He also stated that reducing the height to 200 ft would be ok legally, and that there were other pieces of the ordinance that would cover this section like variances. Mr. Homier discussion a few different options the PC could do, and the recent laws and how they could affect it.</p> <p>Motion to close the Public Hearing at 7:25pm. Motion by L. Curd. Support by G. Pushies. Motion Approved.</p>	<p>Motion Approved</p> <p>Motion Approved</p>
<p>Old Business</p>	<p>a. Zoning Ordinance Amendment 2024-01- L. Curd asked about any changes the PC would like to make in reference to the Public Hearing Comments, and Sarah Porter’s email that was sent. M. Stock made a comment regarding S. Porter’s email being sent to the attorney as well as the PC. He believes the email should be sent the Board. G. Pushies stated that she wanted to expediate communications.</p> <p>Motion to reduce the height limit of the turbines to 200 ft. Motion by G. Pushies. Support by M. Brown. Motion Approved.</p> <p>Motion to accept Sarah Porter’s email as stated and adopt it into the proposed ordinance. Motion by G. Pushies.</p>	<p>Motion Approved</p>

<p>Commission Discussion</p>	<p>G. Pushies asked the PC if they knew anyone that wanted to join the PC. Sarah Porter's email of interest was brought up, as well as the Township Posting the position. Mr. Homier stated that the open PC position does not have to post the position to be filled.</p> <p>Motion to recommend appointing Sarah Porter to the open PC position to the Township Board. Motioned by G. Pushies. Supported by M. Brown. Motion Approved.</p> <p>The PC discussed different job duties/responsibilities per each position.</p> <p>K. Poissant brought up reviewing the PC Bylaws and redefining job responsibilities. Discussion continued. M. Stock agreed that the PC should review the Bylaws. It was asked who post the minutes and who creates the agenda. The Clerk/Deputy Clerk post the minutes and uploads things to the website/FB group, and L. Curd created the agenda was discussed. Conflict of interest was discussed, and K. Poissant read the section of the bylaws containing it. Discussion continued regarding Conflict-of-Interest section of the Bylaws. Mr. Homier discussed with the PC about a situation that could occur when there is no quorum that can be made due to conflict-of-interest issues.</p> <p>M. Brown brought up if the PC was ok starting to review the Master Plan. K. Poissant stated that she was fine starting to review the Master Plan, but wanted to have Planners at the meetings.</p> <p>The PC discussed getting the latest copies of the Bylaws, the Master Plan, and Passed Ordinances so that the PC has a place to start. It was discussed whom was in charge of keeping updated documents, and updating the website. K. Poissant stated that she had no access to website or Facebook group to update them, and that she believed it was the Clerk/Deputy Clerk to update them.</p> <p>Mr. Homier discussed with the PC on postings of Public Notices and the requirements of each type of Public Notices. He also stated that if errors occur it is always best to start over.</p>	<p>Motion Approved</p>
<p>Last Call to the Public</p>	<p>Sarah Porter- She stated that it was a great PC Discussion. She said that Master Plan is found under the</p>	<p>None</p>

	<p>PC section of the website, and that the Bylaws mention having two meetings a month, one paid and one not paid. She mentioned that it would be prudent to have a master document section on the website where all updated documents could be listed and available. She also mentions be cautious when working on the Master Plan, and may need sections in there to protect the Township. She also talked about the not receiving all the comments from LCPC, and believes that someone should be tasked with attend the LCPC meetings to make sure all relevant information is brought back to the Township/PC. She also brought up the Solar Ordinance on the website and that it is in the FOIA section but also as a word document which could be altered.</p> <p>There was discussion about asking for a printer to be accessible to PC members and during meetings to be able to print agendas, documents, etc. as needed. It was specifically discussed having printed agendas for the public. There was pro and opposition to the printing of the agendas.</p> <p>Mr. Homier was thanked for answering multiple issues and questions this evening.</p>	
Adjournment	Motion to adjourn at 9:16pm. Motion by L. Curd. Support by G. Pushies. Motion Approved.	Motion Approved

Respectfully Submitted:

Approved:

Kayla Poissant

Kayla Poissant,
PC Secretary

Lucas Curd,
PC Chair